



## TOORAK BURNSIDE BOWLING CLUB INC

25 Giles Street, Toorak Gardens SA 5065

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Website: [www.toorakburnsidebowls.com.au](http://www.toorakburnsidebowls.com.au)

# FUNCTION GUIDELINES, RULES AND REGULATIONS

Contact Person:	Date of Function:
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Thank you for selecting the Toorak Burnside Bowling Club (TBBC) as the venue for your up and coming social or corporate function.

When holding a function at TBBC, it is important to adhere to the following rules and regulations:

1. TBBC holds a Limited Club Licence; it complies with the Responsible Service of Alcohol at all times. All local, state and federal laws in regard to liquor licensing will be strictly adhered to at all times. It is understood that the organiser and guests will conduct themselves in an orderly manner at all times.
2. TBBC is the sole supplier of alcohol. No alcohol may be brought on to the premises unless prior arrangements have been made with the management.
3. General cleaning costs are included in the cost of the function. An additional fee will be charged if the cleaning costs after a function are excessive.
4. Any damage to the property will be at the expense of the Hirer.
5. TBBC has a non-smoking policy for the club rooms and greens areas with three clearly marked designated smoking locations within the club grounds.
6. Standard noise restrictions apply for any outside music and must be turned off by 10:30pm.
7. TBBC will not be held responsible for any property misplaced or stolen whilst on the premises. All external and private property is brought onto the TBBC premises at the owner's risk.
8. The Hirer indemnifies TBBC from and against all actions, costs, claims and damages which may be brought or claimed against TBBC arising out of or in relation to any activity the Hirer undertakes or permits to be undertaken on the premises.
9. Staff and management reserve the right to refuse entry to patrons and to remove those considered to be acting in an unruly, intoxicated, abusive, inappropriate or illegal manner, or for any other reason deemed necessary.
10. Any form of harassment will not be tolerated.
11. Possession or consumption of illicit and controlled substances will not be tolerated in any form.
12. Guests are asked to be mindful of surrounding residents when leaving the premises and are asked to leave in a quiet, sensible manner.
13. The Hirer must appoint a person to take responsibility for your function who is empowered to take notice of and act upon the instructions of the TBBC Manager when deemed necessary, and who must be present throughout the function.
14. It is a requirement of Burnside Council that the Hirer takes out and maintains a public risk insurance policy from a reputable insurer in the name of the Hirer. (Please note that current home and contents insurance policies generally have a minimum of \$20 million liability cover for incidents that happen away from the home).

## DECLARATION

I have read and understand the requirements of TBBC and agree to hold my function within the guidelines, rules and regulations as set out.

Print Full Name:	
Signature:	Date: